



Manual: **Admissions**  
 Policy       Procedure

Section: \_\_\_\_\_ Number: **002.0**  
 Title: **Nursing Program Readmission/Re-entry Policy**

<b>Originator:</b> Nursing Curriculum Adhoc Committee	
_____ (signature)	_____ (Date)
GAC Committee Chair:	<b>Date Approved:</b> Approved by Full Faculty on 5/19/16
_____ (signature)	_____ (Date)
Curriculum Committee Chair: Approved by CC on 5/19/16	<b>Nursing Director:</b> Clark Smith, Interim Director
_____ (signature)	_____ (Date)
_____ (signature)	<b>Effective Date:</b> Immediately
	<input type="checkbox"/> New <input type="checkbox"/> Reviewed (no changes) <input checked="" type="checkbox"/> Revised
	<b>Replaces:</b> P&P dated 5/19/2016

**I. Purpose:** The purpose of this policy is for readmission/re-entry of students who have previously been in the Yuba College Nursing Program, or entry of students to the program with advanced standing. Advanced standing students are those who have met equivalency qualifications to enter at the appropriate level (i.e. 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> semester) of the nursing program.

**II. Application:** Applies to all students who have previously been admitted in the Yuba College Nursing Program, who did not complete the program or a course in the program, and are petitioning for re-entry into the program or a course in the program. Applies to all students petitioning to be admitted in the Yuba College Nursing Program (from another institution) with advanced standing.

**III. Philosophy:** Yuba College Associate Degree Nursing Program attempts to provide readmission/transfer into the program for a student who is in good standing.

**IV. Policy:** A student who fails an individual nursing course or leaves the program may re-enter Yuba College's Nursing Program only once. Re-entry is not guaranteed and is dependent on space, scheduling availability, and completion of the approval process. Students who leave the program will be categorized as leaving in "good standing" or "not in good standing". A student can petition for reconsideration.

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Students would be categorized as in “good standing” at the time of their departure from a course or the program if they:

1. Are returning generic students in good standing with a GPA in cumulative Nursing Core Content Courses to date of 2.5 or better, and a grade of pass at the time of the departure from the course or program.
2. Are returning generic students in good standing with a GPA in cumulative Nursing Core Content Courses to date between 2.0 and 2.5.
3. Have none of the “not in good standing” defining criteria listed below.

Students would be categorized in the “not in good standing” at the time of their departure from the program if they are:

1. Receiving or received a failing grade
2. On memo or progress report for unsatisfactory clinical performance
3. Deemed Unsafe
4. Deemed *grossly negligent*\* (Students who receive a “not in good standing” status due to gross negligence or been dismissed from for a Code of Conduct reason will NOT be considered for readmission to the Yuba College Nursing Program).
5. Vocational Nurses who have failed the entrance examination or Yuba College Bridge Course, or withdraws (W) from the Yuba College Bridge Course.
6. Transfer students who left their previous school “not in good standing”.
7. International student who fails the entrance exam.

Readmission to the program will only be available to returning/transfer students who have been out of the program for two semesters or less. If student has been out of the program for more than two semesters they are invited to re-enter the program in first semester if in good standing.

**Procedural requirements for students who petition for readmission or admission with advanced standing:**

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1. Returning students at the time of departure from Yuba College course/s must have had a completed Readmission/Departure form (Form #0020.1) by the Director of Nursing, or faculty member of record and have on file at the time of the departure from the course being considered for readmission.
2. Returning students, at the time of departure from Yuba College Nursing Course/s, must have met with Director of Nursing within 10 business days of the departure to be considered for readmission.
3. Returning students who have departed from Yuba College Nursing Course/s must have submitted his/her Yuba College Identification Badge/s to the Director of Nursing with 10 business days of the departure to be considered for readmission.
4. Returning students who have been given a remediation requirement, must have completed that remediation plan. Additionally, the completed remediation plan must be reviewed and approved by the appropriate faculty.
5. All students requesting re-entry or advanced standing admission must make that request in writing by completing a petition (Form #0020.1 ) **and** a letter formally requesting entry into the Yuba College Nursing Program.
6. All petitions for re-admission/transfer will go to the Full Faculty at the next available faculty meeting as an open agenda item for a hearing based on established criteria.
7. Petitioner will receive notification of the disposition of the petition within 30 business days of the full faculty hearing.

**Readmission/Re-entry to the Yuba College Nursing Program will be when space is available for readmission and after a faculty hearing is completed in the following ranking order.**

1. Returning generic students in good standing with a GPA in Nursing Core Courses at 2.5 or above, and a grade of pass at the time of the departure from the course or program.
2. Returning generic students in good standing with a GPA in Nursing Core Courses between 2.0 and 2.5.
3. Vocational Nurse (LVN to RN Career Ladder) students entering into the 3<sup>rd</sup> semester who have met minimum entrance requirements who are in good standing with a prerequisite course GPA of 2.5 or better.
4. Transfer students from another nursing program in good standing.
5. Returning generic or step up students with a no pass at the time of departure, and or, any unsatisfactory progress report, or early withdrawal from course (W).
6. Returning generic or step up students who receive a failing grade at the end of completed course.
7. New or returning students who are designated as 30 unit options.

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8. International students (International graduate nurses with foreign program completions must have been completed no more than 5 years prior to the request for admission). Until 2017, International admittance has been suspended.

Approved by Full Faculty on 5/19/2016

*\*Nurse Practice Act standard of competent performance defines gross negligence as "Extreme departure from the standards of care which, under similar circumstances, would have ordinarily been exercised by a competent nurse (or student). Extreme departure means the failure to provide nursing care as required or failure to provide care or exercise ordinary precautions in a single situation which the nurse knew, or should have known, could have jeopardized the client's health or life. CCR Title 16, Regulation 1442 Section 2761*