



Manual: **Policies & Procedures**  
 Policy     Procedure

Section: **ADMISSIONS**    Number: **001.4**  
Title: **Student Health & Immunization Requirements**

<b>Originator:</b> _____ (signature) (Date)	
Curriculum Committee Member: <b>N/A</b> _____ (signature) (Date)	<b>Date Approved:</b> Via OneDrive Review 4/30/16
<b>Current Content Expert:</b> <b>N/A</b> _____ (signature) (Date)	<b>Nursing Director: Clark Smith, Interim DON</b> _____ (signature) (Date)
	<b>Effective Date:</b> 4/30/16
	<input type="checkbox"/> New <input type="checkbox"/> Reviewed (no changes) <input checked="" type="checkbox"/> Revised
	<b>Replaces:</b>

**I. Purpose:** It is the policy of the Yuba College Department of Nursing to adhere to all policies of the clinical facilities with which the College affiliates for student clinical learning experiences. Current clinical facilities require health and immunization documentation of all students.

**II. Application:** All nursing students that have been admitted into the program, whether new, progressing, repeating or transfer, will be required to provide health and immunization information. The Dept. of Nursing will provide students with a checklist of health and immunization requirements, and will provide detailed information relative to which vendor documents must be submitted to. Health and immunization documentation may not be in progress (other than yearly TB Screen & Influenza inoculation) for immunizations requiring series (i.e. Hep B). Information relative to required documentation will be posted on the Nursing website, Nursing portal, and sent to students via their @go.yccd.edu email accounts. Policies affecting student admission/progression will be posted on the Nursing website and Nursing portal, so that all students have access to this information.

Faculty will be responsible for submission of student health and immunization documentation to their respective clinical facilities. Faculty will take their own lead in dismissing students from their clinical rotations for “non-compliance”, documenting their absence hours, and ensuring all students meet compliance requirements at all times.

**III. Philosophy:** The District contracts with affiliating agencies in surrounding areas to provide clinical courses approved by the CA Board of Registered Nursing. All decisions regarding health and immunization requirements are determined by the individual clinical agencies in accordance to their rules and/or regulations.

**CONTINUATION**

<b>Manual:</b> Policies & Procedures	<b>Number:</b> 001.4
<b>Section:</b> Admissions	<b>Title:</b> Student Health & Immunization Requirements

A high level of wellness is necessary to meet the demands of the nursing curriculum and meet standards set by clinical agencies. In addition, the health and safety of patients, agency staff, and other students must be protected. Information relative to health limitations is available for review in the ADN student handbook. Students are required to read and understand all information in the handbook, and sign and “Acknowledgement of Understanding”, so that any health/physical limitation must be documented in the student file.

**Policy:** Students are responsible for maintaining currency of all nursing program health and immunization requirements (including CPR) prior to entry into the Nursing Program. Students are responsible for tracking the expiration of their TB/PPD screen and CPR certification. The Department of Nursing uses a vendor for tracking of health requirements for students. Students will be responsible for paying all of the fees associated with this vendor. Students will be required to submit all health documentation to the designated vendor. Students will be notified if documentation is not valid, or if students are missing documentation. This vendor will provide a checklist of requirements, provide all related forms, and notify students ahead of time when expiration of documentation is impending. Students will be required to submit proof of all health requirements to a designated vendor provided by the Dept. of Nursing, with a designated deadline for submission. Students who miss the deadline for submission of all health and immunization requirements will risk being dropped from the admission/program.

Students will be considered “out of compliance” if a designated immunization is not updated by the designated deadlines for submission. Students who are designated as “out of compliance” will be held out of clinical, until documentation has been submitted to the Dept. of Nursing and their clinical instructor. Students held out of clinical due to non-compliance of health information will risk being dropped from the Nursing Program if more than the allotted absence time is documented. Reminders of needed updates will not be issued by the Dept. of Nursing.

**CONTINUATION**

<b>Manual:</b> Policies & Procedures	<b>Number:</b> 001.4
<b>Section:</b> Admissions	<b>Title:</b> Student Health & Immunization Requirements

**MANDATORY PROGRAM HEALTH REQUIREMENT DOCUMENTATION:** (Prior to admission)

Physical Exam Clearance with no limitations (form provided by Nursing for designated vendor. Students must wait until code is provided to submit to physical exam and provide results to vendor)

**Two-Step Tuberculin Skin Test-** (two screens/two negative (-) results 1-4 weeks apart, (2<sup>nd</sup> test must be at least 7 days after the **read date** of 1<sup>st</sup> test);

OR If PPD is positive (+), a chest x-ray report is required within 1 year of admission, and every 5 years thereafter. For students requiring CXR: A separate TB Questionnaire form must be completed annually and kept in the student's file. All PPD's must include:

- Date(s) administered
- Date Read
- Results (in millimeters)

First initial/Last name/title of person reading results (example, A. Smith, RN), must be legible

**MMR 2 dose:** 2 doses must be 4 weeks apart. An MMR titer is also acceptable - it must be positive (+) immune. If equivocal or non-immune, a booster and submission of proof of booster is required.

**Varicella (Chickenpox) Vaccine - (2 dose series)** doses must be at least 4 weeks apart. A Varicella titer is also acceptable- it must be positive (+) immune. If equivocal or non-immune, a booster and submission of proof of booster is required.

**Hepatitis B - Series of 3 injections;** 1<sup>st</sup> injection, 2<sup>nd</sup> injection (wait 30 day after 1<sup>st</sup> injection), 3<sup>rd</sup> injection (60 days after 2<sup>nd</sup> injection) Must be between 90 days but not more than 120 days from 1<sup>st</sup> injection. The dates cannot vary by more than 1 week; A Hepatitis B titer is also acceptable, it must be positive (+) immune. Copies of lab reports are required as documentation. An "equivocal or non-immune" report will require a booster and submission of proof of booster. If HEP B (3 dose series) done as a child a titer is required. Copies of lab reports are required as documentation.

**Tdap (Tetanus, Diphtheria, and Pertussis) -** Valid for 10 years; must include Pertussis

**CONTINUATION**

<b>Manual:</b> Policies & Procedures	<b>Number:</b> <b>001.4</b>
<b>Section:</b> <b>Admissions</b>	<b>Title:</b> Student Health & Immunization Requirements

**Influenza Vaccination or Declination**- Yearly renewal (Students submitting declination will be required to wear face masks in clinical facilities)

**Fit Testing** - Done by instructors at beginning of semester

**Criminal Background Screen Clearance** - Instructions and code provided by Nursing Dept. for designated vendor; student pays a fee and submits application information; results sent directly to Nursing Dept.

**Drug Screen** - Instructions and code provided by Nursing Dept. for designated vendor; student pays a fee and submits application information; results sent directly to Nursing Dept.; dilute results requires students to pay for repeat drug screen; second dilute will deem student ineligible for admission to Nursing program.

**American Heart Assoc. CPR Certification only**- (Must be Basic Life Support for Healthcare Providers/ Professional Rescuers).

**CONTINUATION**

<b>Manual:</b> Policies & Procedures	<b>Number:</b> <b>001.4</b>
<b>Section:</b> Admissions	<b>Title:</b> Student Health & Immunization Requirements

**On-going Requirements to Remain in Program**

**American Heart Assoc. CPR Certification only** – Must be kept current; lapsed cards will deem a student “out of compliance”.

**TB/PPD/CXR** – Students are required to renew their PPD/TB screen no later than the 11<sup>th</sup> month after their last screen. If students allow their screen to lapse, they will be required to repeat the two-step process over again (two screens/two results 1-4 weeks apart) 2<sup>nd</sup> test must be at least 7 days after read date of 1<sup>st</sup> test. Students that document a positive PPD should never repeat the screen, but submit to a chest x-ray. Student must submit a copy of the lab report clearance for their chest x-ray, plus a questionnaire every semester thereafter.

**Influenza** – Students must submit documentation for a yearly influenza vaccination; declination of influenza injection will require students to wear masks in all clinical facilities.

**Fit Testing** -Required at beginning of 1<sup>st</sup> semester and 3<sup>rd</sup> Semester. (provided by Dept. of Nursing).

**Drug Screen** – Some facilities require a new drug screen when they have been out of their facility for greater than 30 days (Dept. of Nursing will notify students of this requirement) Students are responsible for initial and repeat drug screens as requested by facilities.