



Manual: Admissions

Section: Student Management

Number: 014.0

Policy Procedure

Title: Non-Graduate Status Disclosure
(3 Page Form - Attachment)

Originator: Sheila Scroggins, Director of Nursing	
_____	_____
(signature)	(Date)
Curriculum Committee Member: N/A	Date Approved:
_____	_____
(signature)	(Date)
Current Content Expert: N/A	Nursing Director: Sheila Scroggins
_____	_____
(signature)	(Date)
	Effective Date:
	<input checked="" type="checkbox"/> New <input type="checkbox"/> Reviewed (no changes) <input type="checkbox"/> Revised
	Replaces:

I. **Purpose:** The purpose of this policy is to identify VN to RN Career Ladder and other students requesting to be admitted to the RN program in a “non-graduate” status. This policy provides students with full disclosure relative to ramifications and limitations of a non-degree student.

II. **Application:** Students considering the 30 Unit Option or Non-Graduate status must declare this option prior to enrollment in the program. Once students have begun the VN to ADN program, the 30 unit option is not available. Students considering this option must make an appointment to meet with the Director of Nursing for full disclosure of all information.

III. **Philosophy:** Eligibility to take the Nursing licensing examination, known as the NCLEX-RN, requires approval from the Director of Nursing. This approval certifies the student completed all course work required for licensing, according to the CA Board of Nursing. Prior to a student making the decision to attempt the NCLEX-RN in a “non-graduate” status, Yuba College Nursing wants to ensure that students understand the full ramifications of this decision.

IV. **Policy:** Any student applying for VN to RN program, and considering the 30 Unit Option as a non-graduate, must meet with the Director of Nursing before submission of their application. Students will be counseled on information relative to courses that must be complete as part of the 30 Unit option (including Nursing 21 Pediatric Nursing and the last two semesters of the program). Students requesting non-graduate status (30 unit option) will be counseled and asked to sign

- 1) Non-Graduate Status form, and the
- 2) VN to RN Articulation Information form.

These forms will be kept in student’s file, with a copy provided to the student.